# SAMPLE Action Plan

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|  | **Specifics** | **Description of Intervention**  (*Person(s) Responsible*) | **Expected Outcome(s)** | **Data Source 18-19** |
| Education | **Data Sources (17-18 APE):**  Faculty In-house Survey  Resident In-house Survey  Rotation Evaluations  **APE Component(s):**  Faculty Development  Program Quality  Resident Performance | Faculty Development ( )   * Faculty Newsletter * Faculty Development * OSU Modules | 1. 10 editions of the Faculty Newsletters published | Administrative Report |
| 1. 25% increase in attendance/participation at Faculty Development meetings and retreat | Faculty Development Report |
| 1. 85% compliance on the 4 required OSU faculty development modules by core faculty and coaches | Module Completion Report |
| Policies/Procedures ( )   * Harassment Policy and Disclosure Education * Create a “Resident in Crisis” Policy/Referral Process | 1. 100% of residents will have received education on harassment and disclosure | Educational Conference Attendance Report |
| Resident Education ( )   * Academic Half Day * Morning Rounds * Simulation * Wellness Resources | 1. 90% of residents will report the structure and organization of AHD “meets or exceeds expectations” | In-House Survey |
| 1. 90% of residents will report that morning rounds concludes by 8 AM “most of time” | Mid-year Resident Survey |
| 1. 90% of residents will have completed a minimum of 10 hours of SIM | SIM Attendance Report |
| 1. 80% of residents will participate in wellness activities | Wellness Activity Report |
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| Accreditation Requirements | **Data Sources (17-18 APE):**  **APE Component(s):**  Program Quality | Compliance ( )   * Patient Safety Alerts * Evaluation Completion Compliance | 1. 60% of residents will have met the Patient Safety Alert requirement | PSA Compliance Report |
| 1. 85% of faculty evaluations of residents will be completed within the 2 week time limit (New Innovations Evaluation Compliance Report) | Compliance Report |
| Evaluation System Buildout ( )   * Review/revise evaluations * Implement process for identifying supervision | 1. 80% of evaluations revised and reviewed for specificity and efficiency | Evaluation Revision Report |
| 1. 70% of residents identify supervisors within the block | Supervisor Compliance Report |
| 1. 100% of residents complete self-evaluations | Evaluation Compliance Report |

## Now it’s your turn…

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| **Specifics** | **Description of Intervention**  (*Person(s) Responsible*) | **Expected Outcome(s)** | **Data Source 19-20** |
| **Data Sources**  **(18-19 APE):**  **APE Component(s):** |  |  |  |
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