# SAMPLE Action Plan

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|  | **Specifics** | **Description of Intervention** (*Person(s) Responsible*) | **Expected Outcome(s)** | **Data Source 18-19** |
| Education | **Data Sources (17-18 APE):**Faculty In-house SurveyResident In-house SurveyRotation Evaluations**APE Component(s):**Faculty DevelopmentProgram QualityResident Performance | Faculty Development ( )* Faculty Newsletter
* Faculty Development
* OSU Modules
 | 1. 10 editions of the Faculty Newsletters published
 | Administrative Report |
| 1. 25% increase in attendance/participation at Faculty Development meetings and retreat
 | Faculty Development Report |
| 1. 85% compliance on the 4 required OSU faculty development modules by core faculty and coaches
 | Module Completion Report |
| Policies/Procedures ( )* Harassment Policy and Disclosure Education
* Create a “Resident in Crisis” Policy/Referral Process
 | 1. 100% of residents will have received education on harassment and disclosure
 | Educational Conference Attendance Report |
| Resident Education ( )* Academic Half Day
* Morning Rounds
* Simulation
* Wellness Resources
 | 1. 90% of residents will report the structure and organization of AHD “meets or exceeds expectations”
 | In-House Survey |
| 1. 90% of residents will report that morning rounds concludes by 8 AM “most of time”
 | Mid-year Resident Survey |
| 1. 90% of residents will have completed a minimum of 10 hours of SIM
 | SIM Attendance Report |
| 1. 80% of residents will participate in wellness activities
 | Wellness Activity Report |
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| Accreditation Requirements | **Data Sources (17-18 APE):****APE Component(s):**Program Quality | Compliance ( )* Patient Safety Alerts
* Evaluation Completion Compliance
 | 1. 60% of residents will have met the Patient Safety Alert requirement
 | PSA Compliance Report |
| 1. 85% of faculty evaluations of residents will be completed within the 2 week time limit (New Innovations Evaluation Compliance Report)
 | Compliance Report |
| Evaluation System Buildout ( )* Review/revise evaluations
* Implement process for identifying supervision
 | 1. 80% of evaluations revised and reviewed for specificity and efficiency
 | Evaluation Revision Report |
| 1. 70% of residents identify supervisors within the block
 | Supervisor Compliance Report |
| 1. 100% of residents complete self-evaluations
 | Evaluation Compliance Report |

## Now it’s your turn…

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| **Specifics** | **Description of Intervention** (*Person(s) Responsible*) | **Expected Outcome(s)** | **Data Source 19-20** |
| **Data Sources** **(18-19 APE):****APE Component(s):** |  |  |  |
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