ANNUAL PROGRAM EVALUATION (APE) REPORT TO GMEC

Program: Choose an item.
Program Director: Choose an item.
Residency Coordinator: Choose an item.

Section One: Current and Revised Program Goals and Aims (CPR V.C.1.b). (2) & (3)

Program Mission Statement

Program Aims (Max of 4) (Must be… A. Broad enough to encompass most of the graduates of the program; B. Narrow enough to not define every program in this specialty; C. Measurable; and D. Short enough to be memorable.)
AIM ONE:
Revisions (if any):
AIM TWO:
Revisions (if any):
AIM THREE:
Revisions (if any):
AIM FOUR:
Revisions (if any):

Self-Determined Program Goals (Must be a measurable goal (SMART) Please review the program's self-determined goals and progress toward meeting them. Based upon outcomes, please provide revisions of existing goals or new goals for the programs in order to guide program improvement.
GOAL:
Revisions (if any):
GOAL:
Revisions (if any):
GOAL:
Revisions (if any):
GOAL:
Revisions (if any):

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Based on **Annual Program Evaluation**, **the Program Evaluation Committee** recommends the following changes to the Program AIMs for the next academic year.

Section Two: Annual SWOT Analysis (CPR V.C.1.b). (4)

Based on the above listed revised program AIM's, complete a SWOT analysis for the program
Program Strengths: 1. 2. 3.
Program Weaknesses: (Challenges) 1. 2. 3.
Program Opportunities: 1. 2. 3.
Program Threats: 1. 2. 3.
Please summarize the findings of the committee based on this analysis:

Section Three: Curriculum Assessment (CPR V.C.1.c). (1)

Program Year One	
Rotation (Please add rows as needed)	**Committee Recommendations (if any)**

Program Year Two	
Rotation **(Please add rows as needed)**	**Committee Recommendations (if any)**

Program Year Three	
Rotation **(Please add rows as needed)**	**Committee Recommendations (if any)**

Section Four: Outcomes from prior Annual Program Evaluation(s) (CPR V.C.1.c). (2)

Issue	
Action Plan	
Outcome	

Issue	
Action Plan	
Outcome	

Issue	
Action Plan	
Outcome	

| **Issue** | |

Action Plan	
Outcome	

Section Five: ACGME letters of notification, including Citations, Areas for Improvement, and Comments. (CPR V.C.1.c).(3)

Based on a review of all current Citations, Areas for Improvement and Comments of note from the most recent ACGME Letter of Notification, what recommendations does the committee have to help improve or address these items?

Section Six: Quality and Safety of Patient Care (CRP V.C.1.c).(4)

Based upon the review of sources of data related to the Quality and Safety of Patient Care, such as but not limited to; resident performance of milestones, evaluations of the program, ACGME survey results, and other patient safety metrics; what are the recommendations the committee has to improve program performance in this area?

Section Seven: Aggregate Resident and Faculty Activity and Performance (CPR V.C.1.c).(5) Well-Being (CPR V.C.1.c).(5).(a)

Based upon the review of sources of data related to the Well-Being, such as but not limited to; ARMC well-being survey results, evaluations of the program, ACGME survey results, and other well-being metrics; what are the recommendations the committee has to improve program performance in this area?

Recruitment and Retention (CPR V.C.1.c).(5).(b)

Based upon the review of sources of data related to the Recruitment and Retention, such as but not limited to; program match statistics, program attrition statistics, and other recruitment and retention

metrics; what are the recommendations the committee has to improve program performance in this area?

Workforce Diversity (CPR V.C.1.c).(5).(c)

Based upon the review of sources of data related to the Workforce Diversity, such as but not limited to; program match statistics, program demographics, and other diversity metrics; what are the recommendations the committee has to improve program performance in this area?

Engagement in Quality Improvement and Patient Safety (CPR V.C.1.c).(5).(d)

List of Quality Improvement Engagement by Residents			
Resident(s)	Topic, Activity, or Initiative	Disciplines Involved	Scale of Effort
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

List of Quality Improvement Engagement by Faculty			
Faculty	Topic, Activity, or Initiative	Disciplines Involved	Scale of Effort
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

Name of Resident or Faculty	Patient Safety Activity	
	Type of Patient Safety Activity	Description of Study
	Choose an item.	

Choose an item.
Choose an item.
Choose an item.
Choose an item.
Choose an item.
Choose an item.

Scholarly Activity (CPR V.C.1.c).(5).(e)

Scholarly Activity by Resident			
Name of Resident	Type of Activity	Name of Conference or Publication	Listing or Citation

Scholarly Activity by Faculty			
Name of Faculty	Type of Activity	Name of Conference or Publication	Listing or Citation

Based upon the review of sources of data related to the Scholarly Activity in the program, are there recommendations the committee has to improve program performance in this area?

ACGME Resident and Faculty Surveys (CPR V.C.1.c).(5).(f)

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Based upon the review of sources of data related to the ACGME Resident and Faculty Surveys, such as but not limited to; survey results, GME trend analysis, and other sources; what are the recommendations the committee has to improve program performance in this area?

Written Evaluations of the Program (CPR V.C.1.c).(5).(g)

Based upon the review of sources of data related to the Evaluations of the Program, such as but not limited to; confidential resident and faculty evaluations and other sources; what are the recommendations the committee has to improve program performance in this area?

Section Eight: Aggregate Resident Performance Metrics (CPR V.C.1.c).(6)

Achievement of Milestones (CPR V.C.1.c).(6). (a)

Based upon the review of sources of data related to the Resident Achievement of Milestones, such as but not limited to; program milestone data, national achievement statistics, and other metrics; what are the recommendations the committee has to improve program performance in this area?

In-Training Examinations (If Applicable) (CPR V.C.1.c).(6). (b)

Based upon the review of sources of data related to the Resident In-Training Examinations, such as but not limited to; program ITE scores, national statistics, and other metrics; what are the recommendations the committee has to improve program performance in this area?

Board Pass and Certification Rates (CPR V.C.1.c).(6). (c)

Based upon the review of sources of data related to the Board Pass and Certifications Rates, such as but not limited to; board pass rates, national statistics, ACGME/Board Requirements, and other metrics; what are the recommendations the committee has to improve program performance in this area?

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Graduate Performance (CPR V.C.1.c).(6). (d)

Based upon the review of sources of data related to the Graduate Performance, such as but not limited to; exit surveys/interviews, fellowship placements, graduate job placement and other metrics; what are the recommendations the committee has to improve program performance in this area?

Section Nine: Aggregate Faculty Performance Metrics (CPR V.C.1.c).(7)

Evaluation of Faculty (CPR V.C.1.c).(7). (a)

Based upon the review of sources of data related to the Evaluation of Faculty, such as but not limited to; confidential resident evaluations of faculty, program director evaluation of faculty, and other metrics; what are the recommendations the committee has to improve program performance in this area?

Professional Development (CPR V.C.1.c).(7). (b)

Program Sponsored Professional Development		
Topic(s)	Date	Percentage of Faculty in Attendance

Offsite Professional Development		
Faculty Name	Date	Topic(s)

Based upon the review of sources of data related to the Professional Development, such as but not limited to; onsite professional development, off-site professional development, and other metrics; what are the recommendations the committee has to improve program performance in this area?
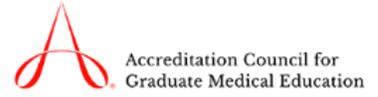
Section Ten: Program Action Plan (CPR V.C.1.e)

List the PEC identified improvement initiatives in the 2019 PEC Action Plan. Please include how each initiative will be measured, who will be responsible for the initiative, and how often it will be reassessed. At a minimum, be sure to address each citation or issue of concern that was outlined in your most recent Letter of Findings in addition to areas for improvement identified by the committee.

Issue	
Action Plan	
Responsible	
Measure	
Monitor	
Issue	
Action Plan	
Responsible	
Measure	
Monitor	
Issue	
Action Plan	
Responsible	
Measure	
Monitor	
Issue	
Action Plan	
Responsible	
Measure	

Monitor