

**Revised Institutional Policies for Graduate Medical Education**

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| **ACGME Institutional Requirements in effect on July 1, 2015** | **Title** | **Revision** |
| I.A.6II.A.3II.B | Statement of Commitment | * Must include a reference to administrative support.
* Added requirement for DIO signature and updated every 5 years.
* II.B calls out financial support for the PD, faculty, and coordinators, including their professional development.
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| I.B | GMEC Charter | * Composition – minimum 2 peer selected residents and a QI officer.
* At least 1 resident must be present at every GMEC Meeting.
* Subcommittees must include peer selected resident.
* Actions/recommendations taken by subcommittees subject to review and approval by full GMEC.
* Added responsibilities for AIR, GMEC Special Review, oversight of programs’ APEs, response to CLER reports
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| I.B.5 | Annual Institutional Review | New policy/procedure. Sponsoring Institution (SI) to determine protocol and criteria |
| I.B.6 | GMEC Special Review | New policy/procedure. SI to determine protocol and criteria |
| III.A | Non-Retaliation (HR 203) | No change |
| III.B.6 | Professionalism | Recommended, not required |
| IV.A.1IV.A.2IV.A.3 | Resident Eligibility and Selection Criteria | Update to inform of benefits at time of interview or in effect at time of appointment |
| IV.B | Resident Contract | * Contract must include summary of liability coverage
* Include options for “interim coverage” if health and disability insurance is not available on the first day residents are required to report.
* Include specific references to:
	+ conditions for promotion to a subsequent PGY level
	+ timely notice of the effect of leave on the ability of a resident to satisfy requirements for program completion and specialty board eligibility
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| IV.B.2.i) | Vacation and Leave of Absence | No changes |
| IV.C.1 | Resident Evaluation, Promotion and Dismissal | * Remove 4 month notice for non-renewal.
* SI must have a policy for each program to determine criteria for promotion and/renewal
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| IV.C.1.a) | Notices of Suspension, Non-Promotion, Non-Renewal of Appointment, and Dismissal | Add “Suspension” to required notices |
| IV.C.1.b) | Resident Due Process | Add “Suspension” to list of due process actions |
| IV.D | Grievance | Policy must address process for submitting and processing grievances at program and institutional level |
| IV.H.2 | Substance Abuse | No changes |
| IV.H.2 | Post-Offer Drug Screening for Matched Applicants | Recommended, not required. |
| IV.H.3 | Harassment | No changes |
| IV.H.4 | Accommodation for Disabilities  | No changes |
| IV.I.1 | Resident Supervision | No changes |
| IV.J | Duty Hours, Fatigue Management, and Fatigue Mitigation | Requires educational program for core faculty as well as residents. |
| IV.J.1 | Moonlighting | SI and programs can prohibit moonlighting if they want |
| IV.K | Vendor Interactions | Must be GME-specific |
| IV.L | Non-Competition | New policy |
| IV.M | Extraordinary Circumstances | * Combines former Disaster Policy and Extreme Emergent Situations policy.
* Include information about continuation of salary, benefits and assignments (salary and benefits were implied in the past, now required)
* Add “abrupt hospital closure” and “catastrophic loss of funding” which are now considered extraordinary circumstances.
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| IV.N | Residency Closure or Reduction | Add “or when the sponsoring intention intends to close” |

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| **ACGME Common Program Requirement in effect on July 1, 2013** | **Title** | **Approval** |
| I.B | Program Letter of Agreement | Include competency-based G&O’s for the rotation, specific to PGY. Renewed every 5 years. |
| V.C | Program Evaluation Committee and Annual Program Evaluation | New policy: Institutional policy to require that programs develop criteria/protocol and appoint a PEC to conduct APE  |
| III.C | Resident Transfers | Add milestones to list of materials that PD must obtain before accepting a transfer. |
| VI.B | Transitions of Care | Recommended, not required |
| VI.G.1.a | Exceptions in Resident Duty Hours | See specialty-specific program requirements: some RCs will not consider exceptions |