### Overview of Annual Institutional Review

[Provide a summary of basic information about the institution and programs, any good things, any not so good things. Highlight any unique circumstances/information. Include brief overview of how review was conducted and data used]

### Status of Sponsoring Institution & Sponsored Residency Programs

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Program** | **Approved # of Positions** | **Approval Status** | **Summary of Citations or Concerns** | **Self-Study Date** | **Site-Visit Date** |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |

### ACGME Citations or Concerns

[Briefly describe and list the ACGME citations and concerns for the institution and sponsored programs. It is helpful to group similar citations and concerns]

### ACGME Surveys and Feedback

[Briefly describe and list the overall findings derived from the ACGME anonymous resident and faculty surveys]

### Clinical Learning Environment Review (CLER)

[Briefly explain the results of the institution’s most recent CLER visit and report if it occurred within the academic year being reviewed. If no CLER visits, describe what the institution has done in response to the latest CLER results]

### Institutional Graduate Medical Education SWOT Analysis

*[External Opportunities and Threats to Consider: Trends in GME Market, Trend in Economy (i.e. local, national sources of GME funding), Regulations (i.e. political, environment, social, accreditation agencies), etc. What factors beyond the institution may place GME at risk? ]*

|  |  |  |
| --- | --- | --- |
| **EXTERNAL FACTORS** | **OPPORTUNITIES** | **THREATS** |
|  |  |

*[Internal Strengths and weaknesses to consider: GME Funding, Location of Sponsoring Institution, Physical Education Resources (i.e. Simulation lab), Staffing, Specialized Services Offered by Sponsoring Institution that Provides (somewhat) Unique Experience for Trainees (i.e. Level 1 Trauma Center), Software Systems, Institutional Programs (i.e. Resident Wellness), Hospital Culture, Reputation, Image, Affiliations, etc.]*

|  |  |  |
| --- | --- | --- |
| **INTERNAL FACTORS** | **STRENGTHS** | **WEAKNESSES** |
|  |  |

### RESULTS OF PERFORMANCE CRITERA

[Briefly explain the results of the institution’s performance on the established AIR performance indicator/criteria. It is helpful to insert graphs or charts to summarize the data in a concise manner]

### GME ACTION PLAN & MONITORING METHODS

|  |  |
| --- | --- |
| **OPPORTUNITY, THREAT, WEAKNESS or AIR PERFORMANCE INDICATOR** | **ACTION PLAN**  [follow the SMART goal format] |
|  | Specific  Measurable  Attainable  Relevant  Timely |
|  |  |
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|  |  |