# Attachment A: Program Assessment Worksheet

Directions:

1. Any “NO” responses should be colored RED
2. Any major issue should be colored RED
3. Any data that makes a program vulnerable should be colored RED

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| Area | Criteria | Program #1 | Program #2 |
| Accreditation Status | Current accreditation status from most recent Letter of Notification |  |  |
| **ACGME Citations** | | | |
| \_\_\_\_ Letter of Notification | More than 3 citations? | YES NO NA | YES NO NA |
| \_\_\_\_ Letter of Notification | Any continued citations? | YES NO NA | YES NO NA |
| **Attrition** | | | |
| Program directors | Year current program director started their tenure  Years of previous program director’s tenure |  |  |
| Trainees | Number of trainees who transferred out, were terminated or dismissed?  (10% or higher indicates possible issue) |  |  |
| Faculty | Number of Faculty who left this past year  (10% or higher indicates possible issue) |  |  |
| **Recruitment** | | | |
| Match Data | Unfilled positions this year |  |  |
| Match Data | Unfilled positions in previous 2 years |  |  |
| **Evidence of Scholarly Activity** | | | |
| Graduating residents | Minimum of 50% produced scholarly activity\* | YES NO NA | YES NO NA |
| Core Faculty | Minimum of 80% produced scholarly activity\* | YES NO NA | YES NO NA |
| **Board Pass Rate** | | | |
| This year | Above 80%? | YES NO NA | YES NO NA |
| Current 3 year average | Above 80%? | YES NO NA | YES NO NA |
| **ACGME Surveys** | | | |
| Resident Surveys | 5 or more items on survey below 85% compliance? | YES NO NA | YES NO NA |
| Resident Surveys | 2 or more items on survey below 50% compliance? | YES NO NA | YES NO NA |
| Resident Surveys | 10% or more indicating “Very Negative” and “Negative” on *Overall Satisfaction Scores?* | YES NO NA | YES NO NA |
| Faculty Surveys | 3 or more items on survey below 85% compliance? | YES NO NA | YES NO NA |
| Faculty Surveys | 2 or more items on survey below 50% compliance? | YES NO NA | YES NO NA |
| Faculty Surveys | 10% or more indicating “Very Negative” and “Negative” on *Overall Satisfaction Scores?* | YES NO NA | YES NO NA |
| Faculty Surveys | Minimum completion rate of 60% was met? | YES NO NA | YES NO NA |
| **Compliance with Program Data Responsibilities** | | | |
| ACGME ADS Update | Completed on time? | YES NO NA | YES NO NA |
| ACGME Milestones (Jan/June) | Submitted on time? | YES NO NA | YES NO NA |
| APE | Submitted to GMEC by November 1? | YES NO NA | YES NO NA |
| Patient Outcomes | | | |
| Patient Outcomes | One or more of the resident services indicated an issue with patient outcomes | YES NO NA | YES NO NA |
| **Other Major Issues** (provide details) | | | |
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**\*Definition of Scholarly Activity**

IV.D.2.a) Among their scholarly activity, programs must demonstrate accomplishments in at least three of the following domains:

* Research in basic science, education, translational science, patient care, or population health
* Peer-reviewed grants
* Quality improvement and/or patient safety initiatives
* Systematic reviews, meta-analyses, review articles, chapters in medical textbooks, or case reports
* Creation of curricula, evaluation tools, didactic educational activities, or electronic educational materials
* Contribution to professional committees, educational organizations, or editorial boards
* Innovations in education

IV.D.2.b) The program must demonstrate dissemination of scholarly activity within and external of the program by the following methods:

IV.D.2.b).(1) faculty participation in grand rounds, posters, workshops, quality improvement presentations, podium presentations, grant leadership, non-peer-reviewed print/electronic resources, articles or publications, book chapters, textbooks, webinars, service on professional committees, or serving as a journal reviewer, journal editorial board member, or editor;

IV.D.2.b).(2) peer-reviewed publication