

Virtual Coaching for the Entire GME Team



DIO Virtual Coaching Course Includes:

- 6 one-hour interactive group sessions over 12 weeks with experienced GME Consultants
- 2 one-on-one 30-minute individual sessions to problem-solve a concern
- Limited enrollment for more interactivity
- Course materials to include essential templates
- Participation in a GME community network requirements



Program Director Virtual Coaching Course Includes:

- 6 one-hour interactive group sessions over 12 wks with experienced GME consultants
- 2 one-on-one 30-minute individual sessions to problem-solve a concern
- Limited enrollment for more interactivity
- Course materials to include essential templates
- Participation in a GME community network



Core Faculty Virtual Coaching Course Includes:

- 4 one-hour, interactive group sessions over 4 weeks
- 1 30-minute, one-on-one individual session to problem-solve a concern
- Limited enrollment for more interactivity
- Course materials to include essential supporting materials
- Participation in a GME community network



GME Office Professionals Virtual Coaching Course Includes:

- 6 one-hour interactive group sessions over 12 wks with experienced GME consultants
- 2 one-on-one 30-minute individual sessions to problem-solve a concern
- Limited enrollment for more interactivity
- Course materials to include essential templates
- Participation in a GME community network



Program Coordinators Virtual Coaching Course Includes:

- 5 one-hour interactive group sessions over 9 weeks
- Resource booklet with essential templates
- Participation in a coordinator community forum
- Integrated Q & A
- Limited enrollment for more interaction



Advanced Program Coordinator Virtual Coaching Course Includes:

- 6 one-hour, interactive group sessions over 6 weeks; condensed time-frame (weekly vs bi-weekly)
- Final Session to address concerns and share best practices
- Limited enrollment for more interactivity
- Course materials to include a toolkit geared toward advanced role
- Participation in a GME community network

Session Dates

Fridays:
APR-JUN
1PM ET / 12PM CT /
11AM MT / 10AM PT
Cost: \$2,000 per DIO

Session Dates

Fridays:
JAN-MAR / APR-JUN
JUL-SEP
1PM ET / 12PM CT /
11AM MT / 10AM PT
Cost \$2,000 per
Program Director;
Group pricing available*
*10% discount 2 or more

Session Dates

Fridays:
FEB-MAR / AUG
1PM ET / 12PM CT /
11AM MT / 10AM PT
Cost \$1,500 per
CORE Faculty Member;
Group pricing available*
*10% discount 2 or more

Session Dates

Fridays:
JAN-MAR / JUL-SEP
1PM ET / 12PM CT /
11AM MT / 10AM PT
Cost \$2,000 per
GME Professional;
Group pricing available*
*10% discount 2 or more

Session Dates

Wednesdays:
FEB-APR / AUG-OCT
1PM ET / 12PM CT /
11AM MT / 10AM PT
Cost: \$1,000 per
Coordinator;
20% discount 2 or more,
or \$10,000 per institution/
group of 15

Session Dates

Tuesdays:
FEB-MAR / AUG-SEP
1PM ET / 12PM CT /
11AM MT / 10AM PT
Cost \$1,500 per Advanced
Coordinator;
Group pricing available*
*20% discount 2 or more
Use coupon code
"BULKREGPC"



COURSE CURRICULUM ON THE BACK

To enroll, please visit: <https://partnersinmeded.com/virtual-coaching/>

Virtual Coaching for the Entire GME Team

COURSE CURRICULUM



DIO Virtual Coaching

Understanding the DIO Role

- Reviewing the DIO Job Description
- Analyzing the DIO role from an outcome perspective
- Outlining Sponsoring Institution operational basics
- Discussing the use of DIO Competencies from AAMC for developing professional goals

Oversight of the Sponsoring Institution & Programs:

- Reviewing the Role of GMEC
- Reviewing required GME policies, program policies and the approval process for both
- Identifying and working with struggling programs, including when to do a Special Review
- Identifying and working with struggling program directors

Working with the GME Office & ACGME

- Planning GMEC to meet the GMEC requirements, including the "how" of documentation
- Understanding the ACGME accreditation cycle for accreditation
- Demystifying the ACGME Survey and how to respond to declining surveys

Quality of the Clinical Learning Environment

- Discussing how to use the program APE to inform the AIR
- Reviewing the CLER Initiatives and how to integrate them into the clinical learning environment
- Structuring "touchpoints" for program-DIO throughout the academic year
- Understanding the role of Participating Sites and the obligations of the sponsoring institution

Creating Relationships

- Creating a Mentoring Network
- Guiding discussions with the C-suite/Academic leadership
- Developing Hospital/Departmental Relationships
- Creating Strategies for creating working relationships with trainees, faculty, and program directors

GME Systems

- Understanding GME finance
- Providing an overview of capabilities of residency management systems (RMS)
- Proposing a structure for DIO review of ADS updates
- Enhancing your growth through GME Strategic Plans

Program Director Virtual Coaching

Accreditation

- Modify/design curriculum to meet the ongoing changes in the specialty and the common program requirements
- Utilize the resources of your GME office and the DIO to update ADS

Program Director Responsibilities

- Manage the CCC and PEC
- Develop a collaborative relationship with your program coordinator(s)
- Map out your professional development for year one
- Collaborate, develop and evaluate faculty

Oversight of the Clinical Learning Environment

- Ensure that trainees have appropriate supervision
- Develop expectations for the Rotation/Service Director
- Integrate Rotation/Service evaluations into the annual PEC calendar
- Create a robust PEC that engages in continuous quality improvement

System Processes

- Evaluate your current evaluation system
- Gain an understanding of the role of the Residency Management System (RMS)
- Create processes to ensure meeting reporting deadlines

Program Design

- Writing behavioral-based learning objectives with measures for success
- Create a curriculum map to ensure you are meeting all of the milestones
- Developing an evaluation plan that gets results

Stumbling Blocks

- Develop policies and strategies to deal with struggling learners and faculty members
- Develop a sound policy and procedure manual for your program
- Managing disruptive behavior

Core Faculty Virtual Coaching

Supervision

- Define the types of supervision (direct, indirect, oversight)
- Explain the effect of the clinical learning environment on supervision
- Use strategies for supervising trainees in different settings
- Compare supervision approaches for various levels of learners
- Assess the effectiveness of your supervision strategy

Evaluation

- Identify the role of the CCC and PEC in evaluation
- Summarize the importance of written and verbal feedback
- Implement effective feedback techniques
- Differentiate between formative and summative feedback
- Judge the effectiveness of a curriculum assessment approach

Mentoring

- Define mentoring, advising, and coaching
- Explain when to mentor, advise, or coach
- Create an Individualized Learning Plan (ILP) for a trainee
- Distinguish the impact of role modeling in professional development
- Review the progress of an ILP and adjust it as needed

Faculty Responsibilities

- List key faculty responsibilities
- Explain the purpose of the ACGME faculty survey
- Participate in faculty development programs
- Compare recruitment strategies to attract high-quality faculty
- Assess the effectiveness of faculty educational activities in program development

GME Office Professionals Virtual Coaching

Accreditation

- Develop/create policies to meet the ongoing changes in the specialty and the common program requirements

GME Office Responsibilities

- Gain a deeper understanding of the requirements
- Create a robust yearly responsibilities calendar
- Integrate tasks beyond the requirements

Institutional Oversight

- Determine best practices for your AIR's and Special Reviews
- Utilize a GMEC tracking system
- Create a vigorous process for ACGME surveys reviews

System Processes

- Understand and optimally utilize the Residency Management System (RMS)
- Create processes to ensure meeting reporting deadlines
- Develop strategies to deal with time management

GMEC Design

- Engage GMEC members
- Develop a powerful minutes template
- Establish subcommittees to assist with requirements

Clinical Learning Environment

- Understand CLER concepts
- Develop a collaborative relationship with your program leadership, c-suite and other stakeholders

Program Coordinators Virtual Coaching

Contracts

- Creating AA vs PLA
- Using a Self-evaluation

ACGME Reporting

- Updating ADS
- Managing the Annual Program Evaluation
- Designing effective PECs

Evaluations

- Developing Evaluation forms
- Mapping evaluations to the milestones
- Addressing the reasons faculty are non-compliant
- Preparing for an efficient CCC

Program Curriculum

- Managing goals and objectives
- A new didactic paradigm
- Creating a block diagram that meets the requirements

Residency Management

- Managing disruptive behavior in residents

Advanced Program Coordinators Virtual Coaching

Intro and Role Enrichment

- Coordinator's Role in Program Improvement, activities
- Utilizing ILPs for Personal Development
- Maintaining Boundaries

Culture of Supportive Evaluations and Learner Development

- CCC – administrative responsibilities
- Semi-Annual Evals, Final and Summative Evals: turning them into learning opportunities

Model of Continuous Quality Improvement

- Engaging the PEC
- Developing an APE to build on program strengths
- Learn techniques to increase faculty and learner engagement

GME Finance & RMS

- GME finance – the basics
- How to utilize the RMS to maximize reimbursement
- Impact of rotation definitions

Curriculum Development and Research

- Using ITE to support curriculum development
- Administrator/Coordinator role in resident research

Consultant Feedback on Current Program Concerns or Sharing Best Practices

- Participants and/or Instructors will address real-world current struggles and share field-tested best practices to address needs

Everything we do...consulting, webinars, and virtual coaching, is delivered within an educational objective and curriculum-based philosophy. Our course instructors have 134+ combined GME experience and share their best practices and field-tested solutions.

Enroll today:

<https://partnersinmeded.com/virtual-coaching/>