

GME Office responsibilities have you overwhelmed?

Enroll in Partners® Virtual GME Office Professionals Coaching Series

GME Office Professionals Virtual Coaching Series Includes:

- 6 one-hour interactive group sessions over 12 wks with experienced GME consultants
- 2 one-on-one 30-minute individual sessions to problem-solve a concern
- Limited enrollment for more interactivity
- Course materials to include essential templates
- Participation in a GME community network



Series curriculum will cover these six focus areas with the following learning objectives

Accreditation

- Develop/create policies to meet the ongoing changes in the specialty and the common program requirements

GME Office Responsibilities

- Gain a deeper understanding of the requirements
- Create a robust yearly responsibilities calendar
- Integrate tasks beyond the requirements

Institutional Oversight

- Determine best practices for your AIR's and Special Reviews
- Utilize a GMEC tracking system
- Create a vigorous process for ACGME surveys reviews

System Processes

- Understand and optimally utilize the Residency Management System (RMS)
- Create processes to ensure meeting reporting deadlines
- Develop strategies to deal with time management

GMEC Design

- Engage GMEC members
- Develop a powerful minutes template
- Establish subcommittees to assist with requirements

Clinical Learning Environment

- Understand CLER concepts
- Develop a collaborative relationship with your program leadership, c-suite and other stakeholders

Next Session Dates

Friday July 14th, 28th

Friday August 11th, 25th

Friday September 8th, 22nd

Time at or around noon depending on your time zone

Cost \$2,000 per GME professional;
group pricing available*

*2-5 professionals \$1,800 per person (10% discount)



To enroll, please visit:

<https://partnersinmeded.com/virtual-coaching/>

PC (Program Coordinator) Series coming soon!

